



## BANQUET ROOM INFORMATION & POLICIES

**BANQUET QUOTES:** A written quote can be provided to you prior to contract and deposit securing of a date. All banquet prices without contract and deposit are subject to change. The written quote is only good for specified date and times. Day of the week, time of day and other factors can affect pricing. On line pricing and printed pricing, including non-contractual pricing, is subject to change without notice.

**SECURING A DATE:** During the initial conversations regarding availability, we can tentatively hold a date for you. There is no guarantee for any date until we obtain from you an in person signed contract along with a \$200.00 Non Refundable Deposit. Once the signed contract and deposit are received by Stancato's we will then guarantee the date and times on the contract. No date or time changes will be made once the contract is signed. Your Non Refundable Deposit along with your signed contract also secures printed menu and bar pricing in conjunction with your secured date and time. Cancellation of your event will forfeit your deposit.

**MENU AND FOOD POLICY:** Menu choices must be called in 14 days prior to your event. Stancato's reserves the right to prohibit food from outside sources in its banquet facilities. If you have a guest with a specific dietary need we will be happy to accommodate them. The only exception to this rule is dessert. Permission from our staff must be granted prior to your event and a fee depending upon individual circumstances will also be charged for approved outside desserts brought in.

**ALCOHOL POLICY:** Stancato's Ohio State Liquor License prohibits serving alcohol in our facility that is not purchased by Stancato's. Alcoholic beverages of any kind are never permitted to be brought in by any outside sources. This policy is strictly enforced and no exceptions will be made.

**FINAL COUNT:** *Your contract requires the following minimums:* Celebratta 60 people • Longobardi 40 people • Festivali 30 people 48 Hours prior to your event we need to know your final count of expected guests. This is the number you will pay for unless more guests attend than the final count. You will be charged the quoted per person amount for each guest over your guaranteed number. If attendance is lower than your guaranteed number you will be responsible for payment of the guaranteed number. **NO ALLOWANCE WILL BE MADE FOR LESS THAN THE GUARANTEED NUMBER.** If you would like we would be happy to pack the no show meals in to go containers for you to take home.

**BILLING:** Your balance must be paid in full the day of your event. All functions will include 7% sales tax plus an 18% service charge. The charge for guests in excess of the guaranteed number is due the day or evening of your function. Additional room fees for overtime or damages must also be paid the day of your function. Stancato's accepts all major credit cards including Visa, Master Card, Amex and Discover. Cash or personal checks are also accepted.

**SERVICE CHARGE:** Banquet coordination, room preparation, clean up and maintenance of the room are some of the services included in the service charge. Your servers are paid an hourly rate out of the service charge. Modestly tipping your servers for excellence is permitted in cash. Extravagant tipping on credit cards is discouraged.

**ADDITIONAL ROOM FEES:** Contracted time on facilities is 4 hours unless otherwise agreed upon. Time in excess of 4 hours will constitute an overtime charge. Damages if any will be assessed by management at the close of your event including but not limited to the walls, ceiling or floor. The contracted individual is responsible for payment and will be charged the day of the event.